



# LANGUAGE PROFICIENCY REPORT

To be completed by a professional Language Instructor  
Your opinion of the applicant will be of great assistance in the selection process.  
It is important that your comments be detailed and frank. Thank you for your assistance.

Name of student .....

Language .....

## 1 HOW WAS THE EVALUATION DETERMINED ?

Based on knowledge of applicant's coursework in language at this institution.

Written examination

Name of test and date administered

Oral examination

Date administered

## 2 PLEASE INDICATE YOUR OPINION OF THE APPLICANT'S PRESENT LANGUAGE ABILITY IN EACH OF THE FOLLOWING CATEGORIES

### a. Oral Comprehension

None

Limited to slow, uncomplicated sentences

Understands simple conversation

Understands conversation on simple academic topics

Understands sophisticated discussions of academic topics

### b. Writing Ability

None

writes simple sentences on conventional topics, with some errors in spelling and structure

writes on academic topics with few errors in structure and spelling

writes with idiomatic ease of expression and feeling for the style of the language

### c. Speaking Comprehension

None

Able to complete structurally simple, short phrases

Uses basic grammatical structure, speaking with limited vocabulary

Uses structural patterns, but not with consistent accuracy

adequate to participate in conversational topics

Has control over structural patterns, can handle wide range of conversational situations

### d. Reading Ability

None

Limited to simple vocabulary and sentence structure

Understands conventional topics and non-technical subjects

Understands materials which contain idioms and specialized terminology

Understands sophisticated materials, including those in proposed field of study

## 3 WHAT IS YOUR OPINION OF THE APPLICANT'S ABILITY TO PURSUE UNIVERSITY-LEVEL COURSEWORK IN THIS LANGUAGE?

Will require considerable training before necessary competence can be attained

Will require additional training before beginning the exchange

Should be able to manage adequately after a short period of adjustment abroad

Should have no difficulty

Please add any additional comments relating to the applicant's linguistic ability

## 4 PLEASE MARK AS APPROPRIATE

I do not approve the applicant for study abroad in this language

I conditionally approve the applicant for study abroad in this language

I unconditionally approve the applicant for study abroad in this language

Name .....

Date / /

Position and Title .....

Instructor signature .....